

HIRING STAFF CAN BE DIFFICULT

Companies and government agencies are hesitant to make the long-term commitment in costs and benefits associated with employment. Also, finding qualified personnel with the right skill set and temperament requires time, effort, excellent recruiting and interviewing skills. An alternative solution is to have PTFS provide quality personnel for your key positions. Whether your on-site support need is long-term or short-term, PTFS is able to offer qualified and trained personnel.

WHO WE ARE

For 15 years, PTFS has provided professional and support services to all types and sizes of libraries and corporate information resource centers. Since that time, PTFS support services have ranged from total information resource center management to providing personnel for individual, long-term positions. PTFS staff is composed of highly qualified information specialists as well as technology professionals (e.g. systems administrators, programmers, web designers/developers).

CUSTOMER LIST (PARTIAL)

- | | |
|--|------------------------------|
| Naval Research Lab | Library of Congress |
| Department of Education | National Institute of Health |
| State Department | Maryland Procurement Office |
| US Commodity Futures Trading Commission | |
| United States International Trade Commission | |

CORPORATE INFORMATION

NAICS Codes: 323115, 518210, 519120, 541512

Small Business



INFORMATION AND LIBRARY PROFESSIONALS

- Cleared Professionals
- Library Consulting and Management
- ILS Consulting, Management, and Administration
- Knowledge Management, Research, and Analysis
- Cataloging and Other Library Functions
- Acquisitions/Purchasing
- Document Delivery
- Inventory
- Records Management
- Office Administration
- Contracting
- Document Preparation and Processing (FOIA and Declassification)
- Data Entry
- Quality Control

TECHNOLOGY PROFESSIONALS

- Systems Administration
- Systems Design
- Web Development and Support
- Programming
- Database Development and Administration
- Document and Records Management
- Network Administration and Help Desk Support
- Expert Scanner Operators

IF YOU HAVE A STAFFING NEED, PTFS HAS THE SOLUTION!



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Contract GS-35F-5322H