

Hiring Staff can be Difficult

Companies and government agencies are hesitant to add the long-term commitment in costs and benefits associated with employment. Also, finding qualified persons with the right skill set and temperament requires time, effort, good recruiting and interviewing skills. An alternative solution is to have PTFS staff your key positions. Whether your on-site staffing need is long-term or short-term, PTFS is able to offer qualified and trained personnel.

Who We Are

For nearly 15 years, PTFS has provided professional and support staffing services to all types and sizes of libraries and corporate information resource centers. Since that time, PTFS staffing support services have ranged from total information resource center management to staffing for individual, long-term positions. PTFS staff is composed of highly qualified information specialists as well as technology professionals (e.g. systems administrators, programmers, web designers/developers).

No Matter What Position You Need, We Have the Staff

PTFS has a proven track record of providing quality support through many long-term contracts with:

- ⇒ The Naval Research Laboratory
- ⇒ Library of Congress
- ⇒ International Monetary Fund-World Bank Joint Library



Library and Office Professionals

- ⇒ TS/SCI Cleared Specialists
- ⇒ Systems Administration
- ⇒ Knowledge Management, Research & Analysis
- ⇒ Cataloging and Other Library Functions
- ⇒ Acquisitions/Purchasing
- ⇒ Document Delivery
- ⇒ Inventory
- ⇒ Records Management
- ⇒ Office Administration
- ⇒ Contracting Specialists
- ⇒ Document Preparation Specialists
- ⇒ Data Entry Specialists
- ⇒ Quality Control Specialists

Information Technology Professionals

- ⇒ ILS management and administration
- ⇒ Systems Design
- ⇒ Web Development and Support
- ⇒ Programming
- ⇒ Database Development and Administration
- ⇒ Document and Records Management
- ⇒ Network Administration and Help Desk Support
- ⇒ Expert Scanner Operators

Information Technology Professionals

- ⇒ ILS and Portal Systems Design and Management
- ⇒ Network Administration for Single and Multiple Library Sites
- ⇒ Planning or Upgrading Library Automation Systems and Creating Digital Libraries
- ⇒ Requirements Analysis and Needs Assessment for Imaging System and Digital Conversion Efforts
- ⇒ Planning Services that Include Software/ Hardware Development, Maintenance Support, Networking, and Implementation