

# Professional Support Services

## OVERVIEW

### Who We Are

Since 1996, PTFS has provided professional and support staffing services to all types of organizations. PTFS staffing support has ranged from total information resource center management to staffing individual, long-term positions. PTFS staff is composed of highly qualified technologists (e.g. systems administrators, programmers, web designers/developers).



## If you have staffing needs - PTFS has the solution

### Cleared Staff

PTFS's Professional Support Services department specializes in staffing for Intelligence Agencies. We focus on providing cleared staff and operations personnel to manage declassification and FOIA initiatives. Our qualified contract staff provides proven FOIA and declassification accuracy and efficiency.

## Personnel

- ⇒ System Design
- ⇒ Web Development and Support
- ⇒ Programming
- ⇒ Database Development and Administration
- ⇒ Document and Records Management
- ⇒ Network Administration
- ⇒ Scanner Operators
- ⇒ TS/SCI Cleared Specialists
- ⇒ Knowledge Management, Research & Analysis
- ⇒ Cataloging
- ⇒ Acquisitions/Purchasing
- ⇒ Document Delivery
- ⇒ Inventory
- ⇒ Records Management
- ⇒ Office Administration
- ⇒ Contracting Specialists
- ⇒ Document Preparation Specialists
- ⇒ Data Entry Specialists
- ⇒ Quality Control Specialists
- ⇒ Librarians

## CONTACT US

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